

# EXECUTIVE COMMITTEE LEADER'S WORK PROGRAMME

**1 October 2023 to 31 January 2024**

(published as at 1<sup>st</sup> September 2023)



This Work Programme gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months. "Key Decisions" are ones which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively, you may write to the Head of Legal, Democratic Services and Property Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: [democratic@bromsgroveandredditch.gov.uk](mailto:democratic@bromsgroveandredditch.gov.uk)

The Executive Committee's meetings are normally held at 6.30pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527) 64252, ext: 3072 to make sure it is going ahead as planned. If you have any other queries, Democratic Services Officers will be happy to advise you. The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 6.30pm.

## **EXECUTIVE COMMITTEE MEMBERSHIP**

Councillor Matthew Dormer, Leader and Portfolio Holder for Planning, Economic Development, Commercialism and Partnerships

Councillor Gemma Monaco, Deputy Leader and Portfolio Holder for Climate Change

Councillor Joe Baker

Councillor Joanne Beecham Portfolio Holder for Leisure

Councillor Brandon Clayton Portfolio Holder for Environmental Services

Councillor Luke Court Portfolio Holder for Finance and Enabling

Councillor Lucy Harrison Portfolio Holder for Community and Regulatory Services

Councillor Bill Hartnett

Councillor Craig Warhurst, Portfolio Holder for Housing and Procurement

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Approvals to Spend Report <b>Key:</b> No	Executive 31 Oct 2023		Report of the Executive Director of Finance and Corporate Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252
Draft Council Plan <b>Key:</b> No	Executive 31 Oct 2023 Council 13 Nov 2023		Report of the Executive Director of Finance and Corporate Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252
Draft Council Tax Support Scheme 2024/25 <b>Key:</b> No	Executive 31 Oct 2023		Report of the Executive Director of Resources	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252
Draft Council Tax Support Strategy <b>Key:</b> No	Executive 31 Oct 2023 Council 13 Nov 2023		Report of the Executive Director of Resources	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252

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Environmental Enforcement Business Case <b>Key:</b> Yes	Executive 31 Oct 2023		Report of the Executive Director of Finance and Corporate Resources	Mark Cox, Technical Manager Worcestershire Regulatory Services
Finance Recovery Plan - Update <b>Key:</b> No	Executive 31 Oct 2023		Report of the Executive Director of Resources	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252
Garden Waste Service <b>Key:</b> Yes	Executive 31 Oct 2023 Council 13 Nov 2023		Report of the Head of Environmental and Housing Property Services	Matthew Austin, Environmental Services Manager Tel: 01527 64252
Matchborough and Winyates Regeneration Proposals <b>Key:</b> Yes	Executive 31 Oct 2023		Report of the Head of Planning, Regeneration and Leisure Services	Ostap Paparega, Head of North Worcestershire Economic Development and Regeneration Tel: 01562 732192

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Medium Term Financial Plan - Tranche 1 Budget including Fees and Charges (prior to consultation) <b>Key:</b> No	Executive 31 Oct 2023		Report of the Executive Director of Resources	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252
Parking Enforcement Service Level Agreement <b>Key:</b> Yes	Executive Not before 31st Oct 2023	This report may contain exempt information which would need to be discussed in private session.	Report of the Head of Environmental and Housing Property Services	Kevin Hirons, Environmental Services Manager Tel: 01527 881705
Proposal for a Public Space Protection Order (PSPO) in Redditch Town Centre <b>Key:</b> Yes	Executive Not before 31st Oct 2023		Report of the Head of Community and Housing Services	Bev Houghton, Community Safety Manager (Redditch and Bromsgrove) Tel: 01527 64252 ext 3656
Review of Governance Arrangements for Rubicon Leisure Limited <b>Key:</b> No	Executive 31 Oct 2023  Council 13 Nov 2023		Report of the Head of Legal, Democratic and Property Services	Claire Felton, Head of Legal, Democratic and Property Services Tel: 01527 881429

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Council response to Local Plan Consultations; Birmingham Development Plan, South Staffordshire Local Plan and South Worcestershire Development Plan <b>Key:</b> No	Executive Not before 5th Dec 2023  Council Not before 29th Jan 2024		Report of the Head of Planning, Regeneration and Leisure Services	Mike Dunphy, Strategic Planning and Conservation Manager Tel: (01527) 881325
Finance and Performance Quarter 2 Report 2023/24 <b>Key:</b> No	Executive 5 Dec 2023  Council 29 Jan 2024		Report of the Head of Finance and Customer Services	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252
Future Plans for Auxerre House <b>Key:</b> No	Executive 5 Dec 2023  Council 29 Jan 2024	This report may contain exempt information which would need to be discussed by the Executive Committee in private session.	Report of the Head of Environmental and Housing Property Services	Simon Parry, Housing Property Services Manager Tel: 01527 64252

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Homelessness Prevention Grant and Domestic Abuse Grant <b>Key:</b> Yes	Executive 5 Dec 2023		Report of the Head of Community and Housing Services	Amanda Delahunty, Housing Strategy and Enabling Officer Tel: (01527) 881269
Medium Term Financial Plan - Tranche 1 Budget Update including Fees and Charges <b>Key:</b> No	Executive 5 Dec 2023 Council 29 Jan 2024		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252
Play Audit <b>Key:</b> Yes	Executive Not before 5th Dec 2023 Council Not before 29th Jan 2024		Report of the Head of Planning, Regeneration and Leisure Services	Ishrat Karimi-Fini, Parks and Events Service Manager Tel: 01527 881204
Playing Pitch and Built Facilities Strategies <b>Key:</b> No	Executive 5 Dec 2023		Report of the Head of Planning, Regeneration and Leisure Services	Jonathan Cochrane, Development Services Manager Tel: 01527 63051

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Approvals to Spend Report <b>Key:</b> No	Executive 9 Jan 2024		Report of the Executive Director of Finance and Corporate Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252
Carbon Reduction Strategy - Annual Review <b>Key:</b> No	Executive 9 Jan 2024 Council 29 Jan 2024		Report of the Head of Community and Housing Services	Judith Willis, Head of Community and Housing Services Tel: 01527 64252 ext 3284
Council Tax Base and Business Rates Yield 2024/25 <b>Key:</b> No	Executive 9 Jan 2024 Council 29 Jan 2024		Report of the Executive Director of Resources	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252
Council Tax - Discretionary Council Tax Reduction Policy <b>Key:</b> No	Executive 9 Jan 2024 Council 29 Jan 2024		Report of the Head of Finance and Customer Services	David Riley, Revenues Services Manager Tel: 01527 64252 ext 3382

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Council Tax - Empty Homes Discounts and Premiums <b>Key:</b> No	Executive 9 Jan 2024 Council 29 Jan 2024		Report of the Head of Finance and Customer Services	David Riley, Revenues Services Manager Tel: 01527 64252 ext 3382
Decarbonisation of the Council Fleet <b>Key:</b> No	Executive Not before 9th Jan 2024 Council 29 Jan 2024		Report of the Head of Environmental and Housing Property Services	Kevin Hirons, Environmental Services Manager Tel: 01527 881705
Final Council Tax Support Scheme 2024/25 <b>Key:</b> No	Executive 9 Jan 2024 Council 29 Jan 2024		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252
Finance Recovery Plan - Update <b>Key:</b> No	Executive 9 Jan 2024		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252
HRA Rent Setting 2024/25 <b>Key:</b> No	Executive 9 Jan 2024 Council 29 Jan 2024		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252



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Independent Remuneration Panel Recommendations <b>Key:</b> No	Executive 9 Jan 2024 Council 29 Jan 2024		Report of the Executive Director of Resources	Darren Whitney, Electoral Services Manager Tel: 01527 882547
Non-Domestic Rates - Discretionary Rate Relief Policy <b>Key:</b> No	Executive 9 Jan 2024 Council 29 Jan 2024		Report of the Head of Finance and Customer Services	David Riley, Revenues Services Manager Tel: 01527 64252 ext 3382
Pay Policy 2024/25 <b>Key:</b> No	Executive 9 Jan 2024 Council 29 Jan 2024		Report of the Executive Director of Resources	Becky Talbot, Human Resources and Development Manager Tel: 01527 64252 ext 3385
Medium Term Financial Plan (including Treasury Management Strategy, Capital Strategy, Minimum Revenue Provision and Investment Strategy) (Tranche 2) <b>Key:</b> No	Executive 6 Feb 2024 Council 26 Feb 2024		Report of the Executive Director of Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and any additional information for noting	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Council Tax Resolutions 2024/25 <b>Key:</b> No	Executive 26 Feb 2024 Council 26 Feb 2024		Report of the Executive Director of Resources	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252
Finance and Performance Quarter 3 Report 2023/24 <b>Key:</b> No	Executive 26 Feb 2024 Council 26 Feb 2024		Report of the Head of Finance and Customer Services	Michelle Howell, Head of Finance and Customer Services Tel: 01527 64252
Overview and Scrutiny Annual Report <b>Key:</b> No	Council 26 Feb 2024		Report of the Overview and Scrutiny Committee	Mateusz Sliwinski, Democratic Services Officer
Approvals to Spend Report <b>Key:</b> No	Executive 19 Mar 2024		Report of the Executive Director of Finance and Corporate Resources	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252

<b>Decision including Whether it is a key Decision</b>	<b>Decision Taker Date of Decision</b>	<b>Details of Exempt information (if any) and any additional information for noting</b>	<b>Documents submitted to Decision Maker / Background Papers List</b>	<b>Contact for Comments</b>
Finance and Performance Monitoring Outturn Report 2023/24 <b>Key:</b> No	Executive Not before 1st Jun 2024  Council Not before 1st Jun 2024		Report of the Head of Finance and Customer Services	Peter Carpenter, Interim Section 151 Officer Tel: 01527 64252